# User Roles
# ACH/Wire Limit Updates

JOHNSON
FINANCIAL GROUP®

**ACCESS** JFG

On Thursday, November 11th, no electronic transactions will be processed or transmitted as the Federal Reserve and Johnson Financial Group will be closed in observance of Veterans Day. ✕

Click an account tile to view details and transaction history. ✕

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## Home

DepositPartner ›

Positive Pay ›

### POSITIVE PAY ⌃

No accounts have exceptions needing decision.

Continue to Positive Pay

### ACCOUNTS ⋮

Current: $75.73 ⓘ

| COMMERCIAL REVOLVING... 200201 ⋮ | | |
|---|---|---|
| Current Balance | $0.67 | |
| Available Balance | $19.33 | |

| VARIABLE COMMERCIAL 200202 ⋮ | |
|---|---|
| Current Balance | $0.00 |

| FIXED COMMERCIAL 200203 ⋮ | |
|---|---|
| Current Balance | $0.00 |

| FIXED COMMERCIAL 200204 ⋮ | |
|---|---|
| Current Balance | $0.00 |

| FIXED COMMERCIAL 200205 ⋮ | |
|---|---|
| Current Balance | $0.00 |

| BUSINESS CHECKING **3666 ⋮ | |
|---|---|
| Available Balance | $13.90 |
| Current Balance | $13.90 |

| COMMERCIAL CHECKING **2630 ⋮ | |
|---|---|
| Available Balance | $32.38 |
| Current Balance | $32.38 |

| test cash management **2687 ⋮ | |
|---|---|
| Available Balance | $2.68 |
| Current Balance | $2.68 |

| Test Checking **5801 ⋮ | |
|---|---|
| Available Balance | $10.02 |
| Current Balance | $10.02 |

| SM BUSINESS SOLUTION **8091 ⋮ | |
|---|---|
| Available Balance | $16.08 |
| Current Balance | $16.08 |

| 1ST MORTGAGE MEL'S 900100 ⋮ | |
|---|---|
| Current Balance | $0.00 |

| RELATIONSHIP MMKT **3101 ⋮ | |
|---|---|
| Available Balance | $0.00 |
| Current Balance | $0.00 |

ASSET SUMMARY

To update ACH or Wire limits for any of your users go to **Settings** and choose **User Roles**

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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# User Roles ⑦

🔍 Search

## USER ROLES

Create Role

| Name ⌄ | Description | Users ⌃ | | | |
|--------|-------------|---------|---|---|---|
| **Admin** | None | 17 | ✏ | ⧉ | 🗑 |
| **OM Testers** | Test user | | | | |
| **Positive Pay & DepositPartner Only** | User Role with access to Positive Pay and DepositPartner only | | | | |
| **Product change testing** | None | 1 | ✏ | ⧉ | 🗑 |
| **Test** | None | 1 | ✏ | ⧉ | 🗑 |

Click the **pencil icon** for the User Role you wish to update.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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Good Afternoon, Kyle Kasbohm

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User Roles > ACH Recipients Only ✏

User Role Policy ⓘ

Delete        Save

Transactions        Features        Accounts

Filter:  All  Enabled  Disabled

Transaction Filter:

ACH Batch
Can view no transactions
Can Draft/Cancel
$0.00

**ACH BATCH**

ACH Collection
⊘ Disabled

ACH Pass Thru
⊘ Disabled

Rights        Allowed Actions

☐ View   None ∨

Domestic Wire
⊘ Disabled

**Approval Limits**

EFTPS
⊘ Disabled

| | Maximum Amount | Maximum Count |
|---|---|---|
| Per Transaction | $            0.00 | |
| Daily Per Account | $            0.00 | 0 |
| Daily | $            0.00 | 0 |
| Monthly | $            0.00 | 0 |

Funds Transfer
⊘ Disabled

International Wire

You will be taken to the transactions screen.  On the left, **select the transaction type** for which you need to update the limit.  For this guide, we'll be using ACH Batch, but the process for the other ACH or Wire transaction types will follow the same process.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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# User Roles > ACH Recipients Only ✏️

User Role Policy ⓘ

**Transactions**   Features   Accounts

Transaction Filter:

Filter: [All]  Enabled  Disabled

**ACH Batch**
Can view no transactions
Can Draft/Cancel
$250,000.00

**ACH BATCH**

Rights    Allowed Actions

**ACH Collection**
⊘ Disabled

**ACH Pass Thru**
⊘ Disabled

**Domestic Wire**
⊘ Disabled

**EFTPS**
⊘ Disabled

**Funds Transfer**
⊘ Disabled

International Wire

After you select your transaction type, on the right side of the screen, you'll see the Approval Limits for that transaction type. If this user role is responsible for approving this transaction type, you will need to review and update, if necessary, their approval limits on this screen.

If you enter a limit above your company's limit, you will get a red warning symbol. User Role approval limits must be at, or below, your company's limits.

**Approval Limits**

|  | Maximum Amount | Maximum Count |
|---|---|---|
| **Per Transaction** | $ 250,000.00 | |
| **Daily Per Account** | $ 250,000.00 | 999999999 |
| **Daily** | $ 500,000.00 | 999999999 |
| **Monthly** | $ 99,999,999,999.99 | 999999999 |

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# User Roles 〉 ACH Recipients Only ✎

Delete     Save

User Role Policy ⓘ

**Transactions**     Features     Accounts

Transaction Filter:

Filter: **All**   Enabled   Disabled

After you've reviewed the Approval Limits for the User Role, select **Allowed Actions.**

**ACH Batch**
Can view no transactions
Can Draft/Cancel
$250,000.00

**ACH BATCH**                    Enabled ✓

Rights   Allowed Actions

☐ View    None ⌄

ACH Collection
🚫 Disabled

ACH Pass Thru
🚫 Disabled

**Approval Limits**

|  | Maximum Amount | Maximum Count |
|---|---|---|
| **Per Transaction** | $ 250,000.00 | |
| **Daily Per Account** | $ 250,000.00 | 999999999 |
| **Daily** | $ 500,000.00 | 999999999 |
| **Monthly** | $ 99,999,999,999.99 | 999999999 |

Domestic Wire
🚫 Disabled

EFTPS
🚫 Disabled

Funds Transfer
🚫 Disabled

International Wire

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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## User Roles > ACH Recipients Only ✎

Delete   **Save**

User Role Policy ⓘ

**Transactions**   Features   Accounts

Transaction Filter:

Filter: **All**   Enabled   Disabled

**ACH Batch**
Can view no transactions
Can Draft/Cancel
$250,000.00

**ACH Collection**
⊘ Disabled

**ACH Pass Thru**
⊘ Disabled

**Domestic Wire**
⊘ Disabled

**EFTPS**
⊘ Disabled

**Funds Transfer**
⊘ Disabled

**International Wire**

### ACH BATCH

Rights   **Allowed Actions**

### POLICY TESTER

Filter by

All ⌄   🔍 Search all   **Add Allowed Action**

Allows **ACH Batch** transaction Draft or Cancel less than or equal to **$0**   ⋮

Show Details

Edit

Delete

On the Allowed Actions screen, you will see the allowed actions for this User Role for this transaction type. You may see only one option or multiple options. Select the correct allowed action, if multiple, and click the **three-dot kabob menu** and choose **Edit**.

# Edit Allowed Action

×

Allows **ACH Batch** transaction less than or equal to **$250,000**

## Operations

☑ Draft        ☐ Draft Restricted        ☑ Approve        ☑ Cancel

## Amount

○ Any allowable amount                                        Draft Amount

● Specific Amount                                        $                    250,000

## Subsidiaries

An Edit Allowed Action screen will pop up.  Look for the **Amount** section. There are two options for the amount section.

**Any Allowable Amount** will give the User Role the ability to do an ACH Transaction up to the Company's limit.

**Specific Amount** allows you to set a set dollar limit that is different than the company limit.  If you select a limit above your company's limit, you will receive an error message.  The Specific Amount limit must be lower than or equal to your company's limit.

When you choose the Amount, review the rest of the screen, if you choose, and click **Submit** when finished.

Cancel        Submit

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## User Roles 〉 ACH Recipients Only ✏

Delete    **Save**

User Role Policy ⑦

**Transactions**     Features     Accounts

Transaction Filter:

Filter: **All**  Enabled  Disabled

---

**ACH Batch**
Can view no transactions
Can Draft/Approve/Cancel
$250,000.00

**ACH Collection**
⊘ Disabled

**ACH Pass Thru**
⊘ Disabled

**Domestic Wire**
⊘ Disabled

**EFTPS**
⊘ Disabled

**Funds Transfer**
⊘ Disabled

International Wire

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### ACH BATCH

Rights     Allowed Actions

### POLICY TESTER

Filter by

All ⌄        🔍 Search all          Add Allowed Action

Allows **ACH Batch** transaction less than or equal to **$250,000**     ⋮

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You'll be returned to the previous screen. If you need to update other transaction types, select the transaction from the left-hand menu and repeat the previous steps. When finished, click the **Save** button.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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User

Delete | Save

User Role

Transa

Filter:

**Policy Saved**

✕

Policy changes have been accepted.

Close

ACH Batch
Can view no transactions
Can Draft/Approve/Cancel
$250,000.00

Enabled ✓

Rights | Allowed Actions

**POLICY TESTER**

ACH Collection
⊘ Disabled

Filter by

All

Search all

ACH Pass Thru
⊘ Disabled

Allows **ACH Batch** transaction less than or equal to **$2**

Domestic Wire
⊘ Disabled

EFTPS
⊘ Disabled

You'll receive a confirmation screen showing that your User Role Policy has been saved. Click **Close** to complete the process.

Funds Transfer
⊘ Disabled

International Wire

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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# Thank You

Additional Resources and Support

For additional resources, including "how-to" guides, please visit our online Client Resources page at https://www.johnsonfinancialgroup.com/client-resources

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

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