

# Approving ACH and Wire Transactions

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Click an account tile to view details and transaction history.

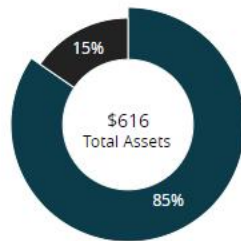
- Home
- Message Center
- Transactions
- Online Activity Center
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

## Home

### ACCOUNTS

<p><b>BUSINESS GROWTH CKG **3001</b></p> <p>Available Balance <b>\$95.00</b></p> <p>Current Balance \$95.00</p>	<p><b>BUSINESS LINE OF CREDIT 600001</b></p> <p>Current Balance <b>\$0.00</b></p> <p>Available Balance \$25,000.00</p>
<p><b>BUSINESS SAVINGS **3002</b></p> <p>Available Balance <b>\$521.00</b></p> <p>Current Balance \$521.00</p>	

### ASSET SUMMARY



<p><b>BUSINESS SAVINGS</b></p> <p>****3002</p>	84.58%
Available Balance	\$521.00
Current Balance	\$521.00
View Transactions	

< Previous Next >

- Transfer Money >
- Credit Card Access >

To approve ACH or Wire Transactions, select **Online Activity** under the **Transactions** Menu.

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options.

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

## Online Activity Center

Single Transactions   Recurring Transactions   Deposited Checks

Search transactions



Created date   Status   Transaction Type   Account   Amount

7/17/2023	Drafted	Domestic Wire - Tracking ID: 21871	BUSINESS GROWTH CKG *
7/17/2023	Drafted	ACH Payment - Tracking ID: 21870	BUSINESS GROWTH CKG *
7/15/2023	Authorized	ACH Payment - Tracking ID: 21865	BUSINESS GROWTH CKG *
7/3/2023	Drafted	ACH Payment - Tracking ID: 21827	BUSINESS GROWTH CKG *
6/16/2023	Authorized	ACH Payment - Tracking ID: 21755	BUSINESS GROWTH CKG *
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21754	BUSINESS GROWTH CKG *
6/16/2023	Authorized	ACH Payment - Tracking ID: 21753	BUSINESS GROWTH CKG ****3001
6/16/2023	Drafted	ACH Payment - Tracking ID: 21751	BUSINESS GROWTH CKG ****3001
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21750	BUSINESS GROWTH CKG ****3001
6/15/2023	Cancelled	ACH Payment - Tracking ID: 21746	BUSINESS GROWTH CKG ****3001

Online Activity tracks all transactions that happen online.

You will initially be taken to the **Single Transactions** Page; if you need to approve a recurring transaction, select **Recurring Transactions** at the top of the page.

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options.

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

## Online Activity Center

Single Transactions   Recurring Transactions   Deposited Checks

Search transactions

Created date   Status   Transaction Type   Account

7/17/2023	Drafted	Domestic Wire - Tracking ID: 21871	BUSINESS GROWTH CKG ****3001
7/17/2023	Drafted	ACH Payment - Tracking ID: 21870	BUSINESS GROWTH CKG ****3001
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7/3/2023	Drafted	ACH Payment - Tracking ID: 21827	BUSINESS GROWTH CKG ****3001
6/16/2023	Authorized	ACH Payment - Tracking ID: 21755	BUSINESS GROWTH CKG ****3001
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21754	BUSINESS GROWTH CKG ****3001
6/16/2023	Authorized	ACH Payment - Tracking ID: 21753	BUSINESS GROWTH CKG ****3001
6/16/2023	Drafted	ACH Payment - Tracking ID: 21751	BUSINESS GROWTH CKG ****3001
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21750	BUSINESS GROWTH CKG ****3001
6/15/2023	Cancelled	ACH Payment - Tracking ID: 21746	BUSINESS GROWTH CKG ****3001

Use the **kabob** menu on the transaction tile to first view the Details of the transaction. The transaction will be expanded to allow you to view the details. Once you are ready, choose **Approve**.

\$150.00 Actions

- Details
- Approve
- Cancel
- Inquire
- Copy
- Print Details

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options.

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help

## Online Activity Center

Single Transactions   Recurring Transactions   Deposited Checks

Created date	Status	Transaction Type	Account	Amount	<input type="checkbox"/>	
7/17/2023	Drafted	Domestic Wire - Tracking ID: 21871	BUSINESS GROWTH CKG ****3001	\$90.00	<input checked="" type="checkbox"/>	
7/17/2023	Drafted	ACH Payment - Tracking ID: 21870	BUSINESS GROWTH CKG ****3001	\$150.00	<input checked="" type="checkbox"/>	
7/15/2023	Authorized	ACH Payment - Tracking ID: 21865	BUSINESS GROWTH CKG ****3001	\$100.00	<input type="checkbox"/>	
7/15/2023	Drafted	ACH Payment - Tracking ID: 21827	BUSINESS GROWTH CKG ****3001	\$0.50	<input checked="" type="checkbox"/>	
6/2023	Authorized	ACH Payment - Tracking ID: 21755	BUSINESS GROWTH CKG ****3001	\$0.00	<input type="checkbox"/>	
6/2023	Cancelled	ACH Payment - Tracking ID: 21754	BUSINESS GROWTH CKG ****3001	\$1.00	<input type="checkbox"/>	
6/2023	Authorized	ACH Payment - Tracking ID: 21753	BUSINESS GROWTH CKG ****3001	\$100.00	<input type="checkbox"/>	
6/2023	Drafted	ACH Payment - Tracking ID: 21751	BUSINESS GROWTH CKG ****3001	\$5.00	<input type="checkbox"/>	
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21750	BUSINESS GROWTH CKG ****3001	\$1.25	<input type="checkbox"/>	
6/15/2023	Cancelled	ACH Payment - Tracking ID: 21746	BUSINESS GROWTH CKG ****3001	\$1.25	<input type="checkbox"/>	

If you have multiple transactions to approve at once, use the **check boxes** to mark those transactions. Then, use the **kabob menu** at the top of the page to **Approve** or **Cancel** those transactions.

All activity performed via Online Banking will be dis

- Home
- Message Center
- Transactions

Online Activity Center


- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

Online

Single Tr

Search

Created date	Status	Transaction Type	Account	Amount
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7/17/2023	Drafted	ACH Payment - Tracking ID: 21870	BUSINESS GROWTH CKG ***	
7/15/2023	Authorized	ACH Payment - Tracking ID: 21865	BUSINESS GROWTH CKG ***	
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6/16/2023	Cancelled	ACH Payment - Tracking ID: 21754	BUSINESS GROWTH CKG ***	
6/16/2023	Authorized	ACH Payment - Tracking ID: 21753	BUSINESS GROWTH CKG ****3001	\$100.00
6/16/2023	Drafted	ACH Payment - Tracking ID: 21751	BUSINESS GROWTH CKG ****3001	\$5.00
6/16/2023	Cancelled	ACH Payment - Tracking ID: 21750	BUSINESS GROWTH CKG ****3001	\$1.25
6/15/2023	Cancelled	ACH Payment - Tracking ID: 21746	BUSINESS GROWTH CKG ****3001	\$1.25



### Approve Transaction

Are you sure you want to approve this transaction?

No
Confirm

After choosing to approve the transaction(s), you will be given a confirmation window that you want to approve the transaction(s). Click **Confirm**

All activity performed via Online Banking will be di

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

Online

Single Tr

Search

Created

7/17/20

7/17/20

7/15/2023

7/3/2023

6/16/2023

6/16/2023

6/16/2023

6/16/2023

6/16/2023

6/15/2023

Call me: (XXX) XXX-6373

Text me: (XXX) XXX-6373

Cancel

Authorized ACH Payment - Tracking ID: 21865 BUSINESS GROWTH CKG \*\*\*

Drafted ACH Payment - Tracking ID: 21827 BUSINESS GROWTH CKG \*\*\*

Authorized ACH Payment - Tracking ID: 21755 BUSINESS GROWTH CKG \*\*\*

Cancelled ACH Payment - Tracking ID: 21754 BUSINESS GROWTH CKG \*\*\*

Authorized ACH Payment - Tracking ID: 21753 BUSINESS GROWTH CKG \*\*\*\*3001 \$100.00

Drafted ACH Payment - Tracking ID: 21751 BUSINESS GROWTH CKG \*\*\*\*3001 \$5.00

Cancelled ACH Payment - Tracking ID: 21750 BUSINESS GROWTH CKG \*\*\*\*3001 \$1.25

Cancelled ACH Payment - Tracking ID: 21746 BUSINESS GROWTH CKG \*\*\*\*3001 \$1.25



### Secure Access Code Required

A secure access code is required to authorize this transaction. Please select your delivery method to receive your secure access code:

For security purposes, in order to approve a Wire or ACH transaction, you must complete a **Secure Access Code** via phone call or SMS text message. **Select** your preferred contact method.

All activity performed via Online Banking will be di

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off

Online

Single Tr

Search

Created

7/17/20

7/17/2023

7/15/2023

7/3/2023

6/16/2023

6/16/2023

6/16/2023

6/16/2023

6/16/2023

6/15/2023

Enter code

Back

Verify

 Enter your Secure Access Code

Enter the code that has been sent via text me to (XXX) XXX-6373.

**Enter the Secure Access Code** you receive via phone call or SMS text message. Click **Verify**.



All activity performed via Online Banking will be dis

- Home
- Message Center
- Transactions
- Online Activity Center**
- Statements
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Log Off


### Online

#### Single Tr

Search

Created

7/17/2023	Drafted	Domestic Wire - Tracking ID: 21871	BUSINESS GROWTH CKG ****3001	\$90.00	<input type="checkbox"/>	<span>⋮</span>																																								
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<table border="0"> <tr> <td><b>Tracking ID:</b></td> <td>21870</td> <td><b>Amount:</b></td> <td>\$150.00</td> </tr> <tr> <td><b>Created:</b></td> <td>07/17/2023 1:12 PM</td> <td><b>Company Entry Description:</b></td> <td>Payme</td> </tr> <tr> <td><b>Created By:</b></td> <td>Kyle Kasbohm</td> <td><b>From Account:</b></td> <td>BUSIN</td> </tr> <tr> <td><b>Authorized:</b></td> <td>07/17/2023 2:18 PM</td> <td><b>SEC Code:</b></td> <td>PPD</td> </tr> <tr> <td><b>Authorized By:</b></td> <td>Kyle Kasbohm</td> <td><b>Recipient Name:</b></td> <td>Joey Tr</td> </tr> <tr> <td><b>Will process On:</b></td> <td>07/17/2023</td> <td><b>Recipient ACH Name:</b></td> <td>Joseph</td> </tr> <tr> <td><b>Effective:</b></td> <td>07/18/2023</td> <td><b>Recipient ACH ID:</b></td> <td>DrakeR</td> </tr> <tr> <td><b>ACH Header:</b></td> <td>BURTS BEES</td> <td><b>Recipient Account Number:</b></td> <td>8675309</td> </tr> <tr> <td></td> <td></td> <td><b>Routing Number:</b></td> <td>226077079</td> </tr> <tr> <td></td> <td></td> <td><b>Account Type:</b></td> <td>Checking</td> </tr> </table>							<b>Tracking ID:</b>	21870	<b>Amount:</b>	\$150.00	<b>Created:</b>	07/17/2023 1:12 PM	<b>Company Entry Description:</b>	Payme	<b>Created By:</b>	Kyle Kasbohm	<b>From Account:</b>	BUSIN	<b>Authorized:</b>	07/17/2023 2:18 PM	<b>SEC Code:</b>	PPD	<b>Authorized By:</b>	Kyle Kasbohm	<b>Recipient Name:</b>	Joey Tr	<b>Will process On:</b>	07/17/2023	<b>Recipient ACH Name:</b>	Joseph	<b>Effective:</b>	07/18/2023	<b>Recipient ACH ID:</b>	DrakeR	<b>ACH Header:</b>	BURTS BEES	<b>Recipient Account Number:</b>	8675309			<b>Routing Number:</b>	226077079			<b>Account Type:</b>	Checking
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## Approval Successful

Transaction successfully approved.

**#21870 (\$150.00)** Approved

Close

You will receive a successful approval notice to confirm the transaction. Click **Close**.

Create and manage alerts for your accounts. Enable/disable security alerts for account activity and edit delivery preferences for receiving alerts. Alerts are not in real time, there may be a delay between when transactions occur and when you receive an alert. ✕

- Home
- Message Center
- Transactions
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Account Preferences
- Security Preferences
- Alert Preferences**
- Text Enrollment
- Users
- Accessibility
- Log Off

## Alerts

**+ New Alert**

- Account Alert
- History Alert
- Online Transaction Alert**
- Reminder

### SECURITY ALERTS (19)

#### Edit Delivery Preferences

Alert me when an address is changed.

Alert me when an external transfer is authorized.

Alert me when a computer/browser is successfully registered.

Alert me when my password is changed.

Alert me when secure access code contact information is changed.

Alert me when my user ID is changed.

Alert me when the process to add an external account is started.

Alert me when forgot password is attempted for my user ID.

Alert me when an invalid password for my user ID is submitted.

Alert me when the forgot password process is attempted unsuccessfully.

If you are entitled to Approve ACH and/or Wire transactions, we suggest you add an alert to let you know when a transaction has been drafted for approval.

To start, go to the **Settings** menu and select **Alert Preferences**.

Click **+New Alert** and select **Online Transaction Alert**.

Home

Message Center

Transactions

Cash Management

Transfers & Payments

Locations & ATMs

Services

Help

Settings

Account Preferences

Security Preferences

**Alert Preferences**

Text Enrollment

Users

Accessibility

Log Off

< Back to Alerts

## New Online Transaction Alert

Transaction

- ACH Payment
- Check Reorder
- Domestic Wire
- External Transfer
- Funds Transfer
- Stop Payment

Go Back

Create Alert

From the **Transaction** drop down menu, select the Transaction type that you may need to approve.

If approving multiple transaction types, you will have to create an alert for each type.

From the **Account** drop down menu, select the Account(s) that you may need to approve.

If approving for multiple accounts, you will need to add an alert for each account.

- Settings
- Account Preferences
- Security Preferences
- Alert Preferences**
- Text Enrollment
- Users
- Accessibility
- Log Off

## New Online Transaction Alert

Transaction

ACH Payment

Account

BUSINESS GROWTH CKG \*\*\*\*3001 \$95.00

BUSINESS LINE OF CREDIT \*\*\*\*600001 \$0.00

BUSINESS SAVINGS \*\*\*\*3002 \$521.00

Email

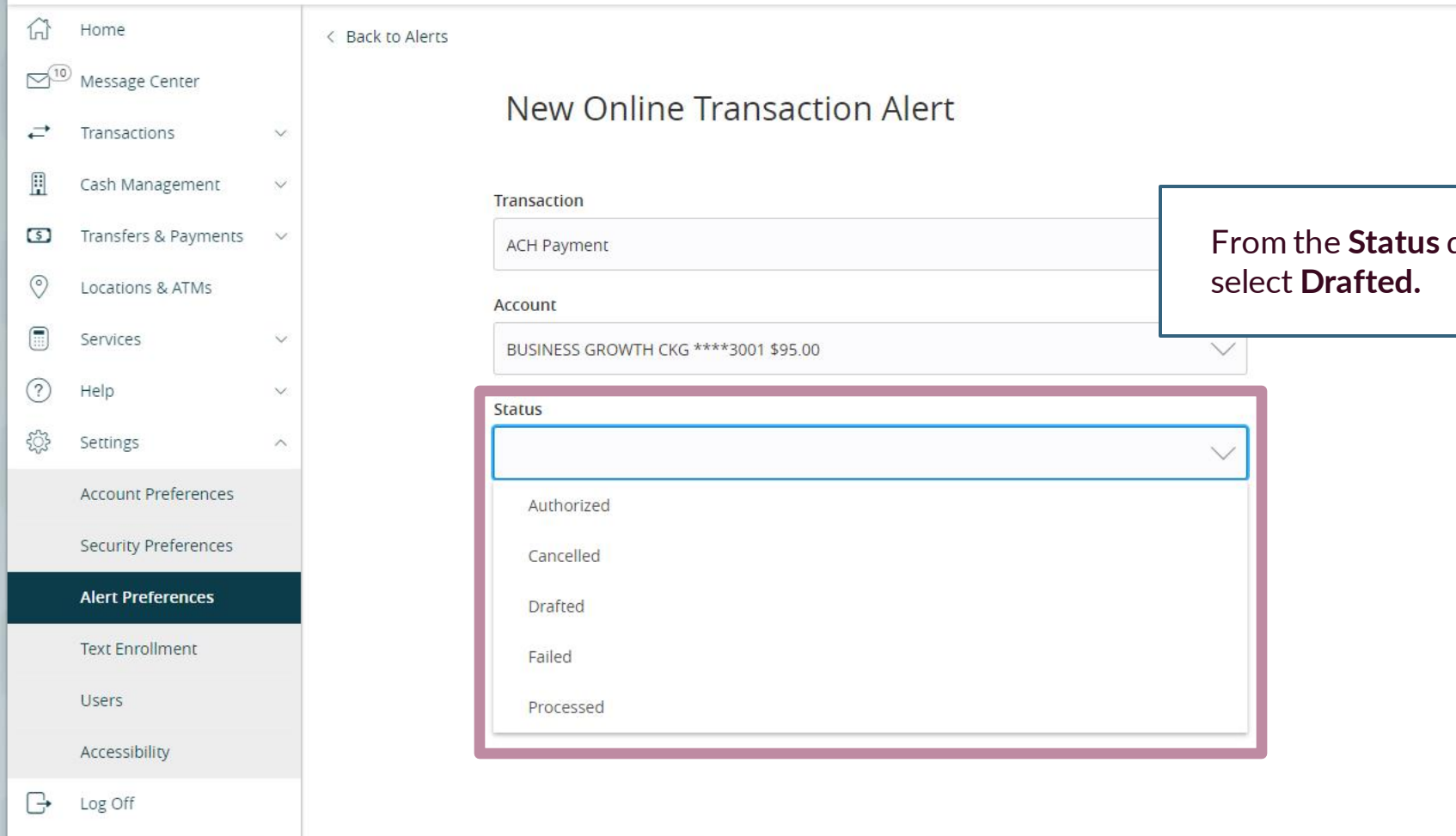
Voice

SMS Text Message

Secure Message Only

Go Back

Create Alert



Home

Message Center

Transactions

Cash Management

Transfers & Payments

Locations & ATMs

Services

Help

Settings

Account Preferences

Security Preferences

**Alert Preferences**

Text Enrollment

Users

Accessibility

Log Off

< Back to Alerts

## New Online Transaction Alert

Transaction

ACH Payment

Account

BUSINESS GROWTH CKG \*\*\*\*3001 \$95.00

Status

- Authorized
- Cancelled
- Drafted
- Failed
- Processed

From the **Status** drop down menu, select **Drafted**.

- Home
- Message Center
- Transactions
- Cash Management
- Transfers & Payments
- Locations & ATMs
- Services
- Help
- Settings
- Account Preferences
- Security Preferences
- Alert Preferences**
- Text Enrollment
- Users
- Accessibility
- Log Off

< Back to Alerts

## New Online Transaction Alert

Transaction

ACH Payment

Account

BUSINESS GROWTH CKG \*\*\*\*3001 \$95.00

Status

Drafted

Alert Delivery Method

- Email
- Voice
- SMS Text Message
- Secure Message Only

Email Address

Email@Email.com

Go Back

Create Alert

Select your **Alert Delivery Method** and enter your destination address or number for the alert.

When completed, click **Create Alert**.

# Thank You

## Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/business/cash-management/client-resources/>

If further support is needed, please call our Johnson Customer Support Center at 888.769.3796 (option 1, then option 2), send a message in the MyJFG Message Center to “MyJFG Business – Cash Mgmt Solutions” or by email at [myjfgbusiness@johnsonfinancialgroup.com](mailto:myjfgbusiness@johnsonfinancialgroup.com).

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

